



Registration information (**click on links below** for more details)

1. Programme fees
  - a. **Undergraduate Programmes:**
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  - b. **Postgraduate Diplomas:**
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2. Amount payable as first payment
3. International student Levy
4. Students with financial aid (bursary/loan)
5. Quotations
6. Bank details
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8. Required documents before registration
9. Contact information: School of Financial Planning Law

### **Important documents:**

First payments and important information (includes payment dates)

Fees yearbook 2024 – Information booklet which includes rules and detail financial information



**School of Financial Planning Law**

**1. Programme fees 2024**

- ✓ The First payment is due five days prior to registration.
- ✓ Students will not be able to register until the first payment reflect on the student account. SA citizens can submit a bursary letter that covers the full course fees to be exempt from payment of the first payment prior to registration. If the bursary or financial aid does not cover the full cost of study for the year, the student **MUST** pay the first payment indicated below.
- ✓ International students who are studying with bursary assistance or financial aid are not exempt from paying the first payment, thus cannot register without the first payment.
- ✓ Historic debt from previous years should be paid off before proceeding with registration.

**Undergraduate Diploma**

**Advanced Diploma in Estate and Trust Administration (BD320300)**

Registration fee		R1 940
Regulatory Environment	REEN1700	R8 620
Administration of Deceased Estates	ADDE1700	R8 620
Trust Administration	TRAD1700	R8 620
Estate Planning and Drafting of Wills	EPDW1700	R8 620

**Postgraduate Diplomas**

**Postgraduate Diploma in Financial Planning (BC350000)**

Registration fee		R1 940
Financial Planning Environment	LFPE5800	R8 600
Personal Financial Planning	LFPP5800	R8 600
Corporate Financial Planning	LFPC5800	R8 600
Financial Planning Case Study	LFPS5800	R8 600

**Postgraduate Diploma in Estate Planning (BC256000)**

Registration fee		R1 940
Estate Planning	LFPB5800	R12 900
Personal Financial Risk Management	LFPR5800	R12 900

**Postgraduate Diploma in Investment Planning (BC356200)**

Registration fee		R1 940
Asset Types and Investment Planning	LFPA5800	R12 900
Principles of Portfolio Planning	LFPP5800	R12 900

# School of Financial Planning Law

## Registration 2024

UNIVERSITY OF THE  
FREE STATE  
UNIVERSITEIT VAN DIE  
VRYSTAAT  
YUNIVESITHI YA  
FREISTATA



**UFS**  
**LAW**  
SCHOOL OF  
FINANCIAL PLANNING LAW

### 2. Amounts payable as first payments before registration:

School of Financial Planning Law	SA Students	SADC	Non-SADC
Payable 5 days prior to registration	R8 730	R13 990	R18 850

**International students** who are studying with the assistance of financial aid are NOT EXEMPT from payment the first payment as indicated above.

### 3. Levy for international students – R3 070

An additional administrative levy for all international students is payable before registration and is not refundable.

Students from non-SADC countries will also be required to pay 50% more per module. International students must please get in touch with the International Office on +27 51 401 3219 or [niemannaja@ufs.ac.za](mailto:niemannaja@ufs.ac.za)

### 4. Students studying with financial aid (bursary/loan) (SA Students only)

Students with financial aid (bursary/loan), which does not cover all the fees for the year, have to pay the first payment five (5) working days prior to registration. Failure to do so will delay registration.

International students are **not exempt** from paying the first payment before registration.

Bursary letter (only SA citizens). The bursary letter should contain the following information:

- Company letterhead (with address- and contact details)
- Signed by the relevant head (not by student)
- Year, program, and amount or % approved
- Student number / ID number

### 5. Quotations

Quotations are available on the UFS webpage ([www.ufs.ac.za](http://www.ufs.ac.za) -> click on students -> click on Student Finance):

- Please select the **Financial Planning Law** under the option **Location**.
- Choose qualification Postgraduate - or Undergraduate diploma
- Quotations are not issued to third parties (including employers)
- The option for books, transport, meal fee, and a diary does not apply to the above programmes.
- Textbook information is available in the study guides after registration is finalised. Quotations for textbooks can be requested directly from the suppliers (refer to study guide).
- **Invoices/student accounts** are available on the **UFS4life email address** after a successful registration.
- Contact the tuition fee department for inquiries of invoices ([tuitionfees@ufs.ac.za](mailto:tuitionfees@ufs.ac.za))

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### 6. Bank details

Bank	ABSA
Name of account	University of the Free State <b>Tuition Fees</b>
Branch code	630734
Account number	1 570 151 688
SWIFT Code for international transfers	ABSAZAJJ
Reference number:	100 directly followed by student number

### 7. Online credit card payment facility

[www.ufs.ac.za](http://www.ufs.ac.za) -> Students -> Student Financials -> [Online credit card payments](#) (see more helpful links)

### 8. Required financial documentation 5 days prior to registration:

1. Payment or a bursary letter (SA citizens only) that cover full cost of study this year:

Proof of payment (required first payment or full payment)

**OR**

Bursary letter (only SA citizens). The bursary letter should contain the following information:

- Company letterhead (with address- and contact details)
- Signed by the relevant head (not by student)
- Year, program, and amount or % approved
- Student number / ID number

**AND**

2. Financial agreement (credit facility form). A copy of ID document must accompany the signed document.

Students should follow up on their registration.

### 9. Contact person if your surname starts with the letter:

A - H: Jaqueline Badenhorst [badenhorstje@ufs.ac.za](mailto:badenhorstje@ufs.ac.za)

I – N: Julia Molete [moletemj@ufs.ac.za](mailto:moletemj@ufs.ac.za)

O – Z: Joyce Leeuw [leeuwj@ufs.ac.za](mailto:leeuwj@ufs.ac.za)

Office number: 27 51 4012823

Webpage: [www.ufs.ac.za/SFPL](http://www.ufs.ac.za/SFPL)

Please refer to the [Fees yearbook 2024](#) for details regarding rules and regulations.